



Empowering People into Effective Leadership

APPLICATION FORM

Regional Sports & Recreation Program

Organisation



Australian Government

Department of Health and Ageing

This project is supported by the Australian Government
through the Indigenous Sport and Recreation Program of
the Department of Health and Ageing

Coversheet



16-18 McCormack Street

MOOROOBOL

Ph: 07 - 4047 8700

www.nctc.org.au

NINTIRINGANYI'S INDIGENOUS SPORT AND RECREATION

Program Objectives:

- To increase the active participation of able and disabled Indigenous Australians in sport and physical recreation activities; and
- To encourage community ownership and management of sport and physical recreation activities, including through skills development

GENERAL TERMS & CONDITIONS

1. Funding assistance is only available to community organisations who are located between Tully - Mossman, the Tablelands & Croydon.
2. All requested material **must** be provided or the application will be considered invalid.
3. Applications need to provide a community benefit to the Indigenous community and need to be consistent with the objective of Nintiringanyi's Indigenous Sport and Recreation Funding assistance scheme.
4. The applying organisation must state how the money is to be used with quotes attached to the application form. The quotes need to indicate whether the amount is inclusive or exclusive of GST. Only one quote is required per item.
5. A Risk Assessment and a Project Plan is to be attached to the application.
6. The applicant must disclose if they have applied or intend to apply for or been successful in obtaining funding from other programs for the project they are applying for.
7. Successful applicants are encouraged to acknowledge the funding assistance given by Nintiringanyi's Indigenous Sport and Recreation program in an appropriate manner.
8. Successful applicants are required to provide a written report 30 days after the completion of the project outlining how the money was spent, how it benefit the community and how many participants were actively and/or inactively involved.

Application Process

1. Your application will be assessed against the above General Terms & Conditions.
2. ALL applications are assessed the first Tuesday of every month.
3. **While your application may meet the stated General Terms & Conditions, you are not guaranteed funding assistance.** The Indigenous Sport and Recreation at times receives more applications than it can support. The success of your application rests ultimately on the merits of your proposal against published criteria and in competition with all other applications considered for funding. Even if successful, your application may not be funded to the amount you have requested.
4. All successful applicants' funds will be paid to organisations upon invoice only, and will **not** be released to individuals or the sporting team.
5. Applicants that sign this application do so with the knowledge that some of their personal information will be made available to the funding Department for auditing purposes.



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Please Note

Applications will only be assessed if ALL guidelines are adhered to and ALL relevant documentation is attached.

- ⇒ All applications for sport and physical recreation carnivals/competitions must include a risk assessment that focuses on the security and safety aspects of the event.
- ⇒ All applications must have a project plan attached outlining target group, aim/objective, sport/activity, delivery of activity, venue, equipment, transport and dates & times.
- ⇒ Applications for carnivals/competitions must also include the following:
 - An estimate of the number of participants;
 - Whether participants will be required to pay an entry fee and how much that fee will be (and if so, the following will need to be presented);
 - An estimate of the expected financial return of the carnival/competition (if any);
 - A full budget for the event;
 - If the carnival/competition is expected to return a profit, an indication of how that profit will be used to offset the cost of running the carnival/competition and/or future carnivals/competitions

Applications are open till 31 June 2010.

Applications can be received via:

Hand Delivered

Reception
16-18 McCormack St

Posted

PO Box 917
Manunda

Faxed

07 - 4033 6077

E-mail

pauline@nctc.org.au



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PAGE THREE

Name of Organisation / Team: _____

ABN: _____

Name & Position of Organisation / Team Representative: _____

Address: _____

_____ Post Code: _____

Telephone: _____ Mobile No: _____

Email: _____

* Signature: _____ Position: _____

Name: _____ Date: _____

* People signing have read, understood and agree to all terms and conditions as stipulated in this form.



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1. Which project are you seeking funding assistance for? _____

2. What would be the main aim of this project? _____

3. Have you applied for other grants or funding for this project?
YES / NO (please circle)
4. If Yes, which funds and for how much? _____

5. How many **active** participants will be involved in this project? _____

6. How many community members (if any) will be involved this project? _____

7. Please stipulate the timeframe for question 1. ie how long will this project /
sport go for? _____



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8. Are any other organisations involved with the project?

YES / NO (please circle)

9. If Yes, which organisations? _____

10. Please provide a written proposal on why this project should be assisted and how it will benefit the Indigenous community. Please ensure you address the following criteria:

a. The aim of the project

b. Benefits to the Indigenous community including individuals, community groups, other organisations etc

c. How and by whom the project will be managed

d. Financial requirements for the project (please ensure all quotes are attached) ensure the following table is included in your proposal and completed:

PROJECT COSTS

Funding assistance from Nintiringanyi \$ _____

Funding already received \$ _____

Total cost of project \$ _____

Outstanding Funds \$ _____ *Please document how the outstanding funds will be generated.

Please provide the following documents with your application:

- Quotes or proof for the amount being requested
- Information regarding other funds applied for



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