

*Empowering People into Effective Leadership*

# APPLICATION FORM

## Regional Indigenous Sports & Recreation Program

### Organisation



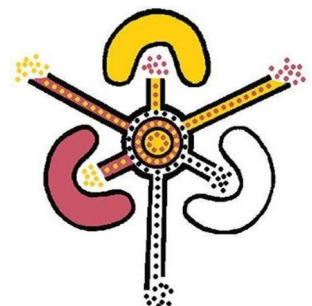
**Australian Government**

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**Coversheet**



Nintiringanyi Cultural Training Centre

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## NINTIRINGANYI'S INDIGENOUS SPORT AND ACTIVE RECREATION

### Program Objectives:

- To increase the active participation of able and disabled Indigenous Australians in sport and physical recreation activities; and
- To encourage community ownership and management of sport and physical recreation activities, including through skills development

### GENERAL TERMS & CONDITIONS

1. Funding assistance is only available to community organisations who are located between Tully - Mossman, the Tablelands & Croydon.
2. All requested material **must** be provided or the application will be considered invalid.
3. Applications need to provide a community benefit to the Indigenous community and need to be consistent with the objective of Nintiringanyi's Indigenous Sport and Active Recreation Funding assistance scheme.
4. The applying organisation must state how the money is to be used with quotes attached to the application form. The quotes need to indicate whether the amount is inclusive or exclusive of GST. Only one quote is required per item.
5. A Risk Assessment and a Project Plan is to be attached to the application.
6. The applicant must disclose if they have applied or intend to apply for or been successful in obtaining funding from other programs for the project they are applying for.
7. Successful applicants are encouraged to acknowledge the funding assistance given by Nintiringanyi's Indigenous Sport and Active Recreation program in an appropriate manner.
8. Successful applicants are required to provide a written report 30 days after the completion of the project outlining how the money was spent, how it benefit the community and how many participants were actively and/or inactively involved.

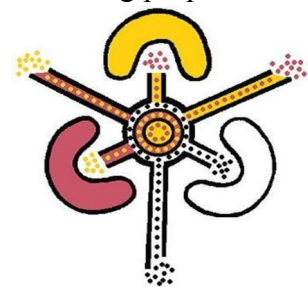
### Application Process

1. Your application will be assessed against the above General Terms & Conditions.
2. ALL applications are assessed the first Tuesday of every month.
3. **While your application may meet the stated General Terms & Conditions, you are not guaranteed funding assistance.** The Indigenous Sport and Recreation at times receives more applications than it can support. The success of your application rests ultimately on the merits of your proposal against published criteria and in competition with all other applications considered for funding. Even if successful, your application may not be funded to the amount you have requested.
4. All successful applicants' funds will be paid to organisations upon invoice only, and will **not** be released to individuals or the sporting team.
5. Applicants that sign this application do so with the knowledge that some of their personal information will be made available to the funding Department for auditing purposes.

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**\*Please Note\***

**Applications will only be assessed if ALL guidelines are adhered to and ALL relevant documentation is attached.**

- ⇒ All applications for sport and physical recreation carnivals/competitions must include a risk assessment that focuses on the security and safety aspects of the event.
- ⇒ All applications must have a project plan attached outlining target group, aim/objective, sport/activity, delivery of activity, venue, equipment, transport and dates & times.
- ⇒ Applications for carnivals/competitions must also include the following:
  - An estimate of the number of participants;
  - Whether participants will be required to pay an entry fee and how much that fee will be (and if so, the following will need to be presented);
  - An estimate of the expected financial return of the carnival/competition (if any);
  - A full budget for the event;
  - If the carnival/competition is expected to return a profit, an indication of how that profit will be used to offset the cost of running the carnival/competition and/or future carnivals/competitions

**NINTIRINGANYI'S INDIGENOUS SPORT AND ACTIVE RECREATION**

**PRIVACY STATEMENT** - All personal information collected by Nintiringanyi Cultural Training Centre, Indigenous Sports and Active Recreation Department, and all affiliates, is collected in accordance with the National Privacy Principles contained in the Commonwealth Privacy Act 1988 as amended 2000. This information will not be disclosed to any unauthorised third parties without your consent. You can access the personal information we have collected and request a copy of our Sport and Active Recreation's Privacy policy by telephoning 4047-8700. If you do not complete all information requested on this form, we may not be able to process your application. Nintiringanyi's Indigenous Sports and Recreation Department reserves the right to use the information collected for promotional purposes unless otherwise notified.

**Applications are open till 20 June 2014.**

**Applications can be received via:**

**Hand Delivered**

Reception  
16-18 McCormack St

**Posted**

PO Box 917  
Manunda

**Faxed**

07 - 4033 6077

**E-mail**

[pauline@nctc.org.au](mailto:pauline@nctc.org.au)



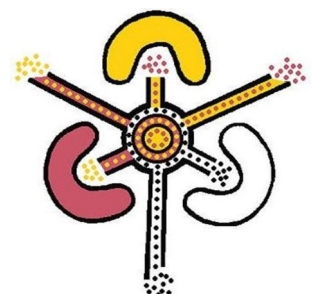
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# PAGE THREE

Name of Organisation / Team: \_\_\_\_\_

\_\_\_\_\_

ABN: \_\_\_\_\_

Name & Position of Organisation / Team Representative: \_\_\_\_\_

\_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Post Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Mobile No: \_\_\_\_\_

Email: \_\_\_\_\_

\* Signature: \_\_\_\_\_ Position: \_\_\_\_\_

Name: \_\_\_\_\_ Date: \_\_\_\_\_

\* People signing have read, understood and agree to all terms and conditions as stipulated in this form.

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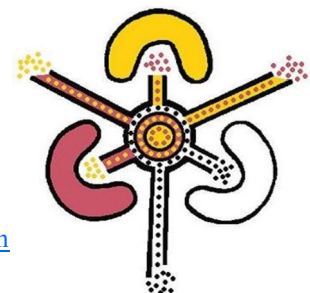


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<https://www.facebook.com/nintiringanyi>  
<http://www.nctc.org.au/>  
<http://www.youtube.com/user/NCTCwilling2learn>



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## PAGE FOUR

1. Which project are you seeking funding assistance for? \_\_\_\_\_  
\_\_\_\_\_
2. What would be the main aim of this project? \_\_\_\_\_  
\_\_\_\_\_
3. Have you applied for other grants or funding for this project?  
YES / NO (please circle)
4. If Yes, which funds and for how much? \_\_\_\_\_  
\_\_\_\_\_
5. How many **active** participants will be involved in this project? \_\_\_\_\_  
\_\_\_\_\_
6. How many community members (if any) will be involved this project? \_\_\_\_\_  
\_\_\_\_\_
7. Please stipulate the timeframe for question 1. ie how long will this project /  
sport go for? \_\_\_\_\_  
\_\_\_\_\_



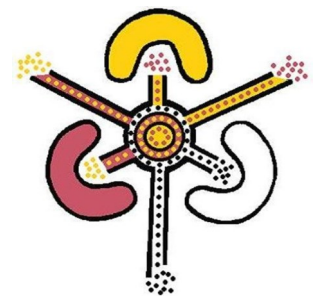
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8. Are any other organisations involved with the project?

YES / NO (please circle)

9. If Yes, which organisations? \_\_\_\_\_

10. Please provide a written proposal on why this project should be assisted and how it will benefit the Indigenous community. Please ensure you address the following criteria:

- a. *The aim of the project*
- b. *Benefits to the Indigenous community including individuals, community groups, other organisations etc*
- c. *How and by whom the project will be managed*
- d. *Financial requirements for the project (please ensure all quotes are attached) ensure the following table is included in your proposal and completed:*

**PROJECT COSTS**

Funding assistance from Nintiringanyi	\$ _____
Funding already received	\$ _____
Total cost of project	\$ _____
Outstanding Funds	\$ _____

\*Please document how the outstanding funds will be generated.

**Please provide the following documents with your application:**

- Quotes or proof for the amount being requested
- Information regarding other funds applied for

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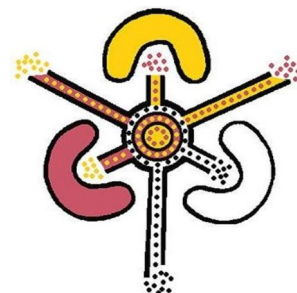
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